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**Addendum #2**  
**RFP#60-24, Life Insurance and Long-Term Disability Insurance**  
**September 18, 2024**

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**NOTICE IS HEREBY GIVEN** that the following addendum serves to provide clarification and to answer the questions received on RFP 60-24, Life Insurance and Long-Term Disability Insurance.

Question 1: Has a renewal been received yet and if so, are there updated rates available?

**Answer to Question 1:** *Yes, we received a renewal for a rate pass, and there were no changes to the rates.*

Question 2: Can we please get the inforce rates for Basic and Voluntary AD&D and Vol Life?

**Answer to Question 2:** *This information can be found under Section - A Life Insurance and Long-Term Disability Insurance.*

Question 3: Can we please get a paid life claim list or at least a claim count for each year?

**Answer to Question 3:** *Reference Addendum 1, Answer to Question 3.*

Question 4: Have there been any plan changes in the last 5 years?

**Answer to Question 4:** *No, there has not been any plan changes in the last 5 years.*

Question 5: Do employees participate in Social Security? PERS/STRS?

**Answer to Question 5:** *Employees eligible for the city's pension do not contribute to Social Security.*

Question 6: Is the retiree class open or closed?

**Answer to Question 6:** *The retiree class is closed, which means we no longer offer life insurance to retirees, except for the grandfathered \$1000 life policies.*

Question 7: Does the group have STD coverage elsewhere?

**Answer to Question 7:** *Reference Addendum 1, Answer to Question 10.*

Question 8: Currently only class 4 has Vol Life. Is there any interest in offering Vol Life to the rest of the group?

**Answer to Question 8:** *No, the City is not interested in extending this to all employees at this time.*

Question 9: Can you provide the census in an excel format, currently provided 4 separate PDF files?

**Answer to Question 9:** *Reference Addendum 1, Answer to Question 1.*



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Question 10: Can you provide the life and premium waiver claims listings?

**Answer to Question 10: Reference Addendum 1, Answer to Question 3**

Question 11: Can you provide the premium and lives history on the LTD?

**Answer to Question 11: The premium history was provided on page 17 of the solicitation.**

Question 12: Our best practice for executing our proposal documents is via electronic signatures, which are legally binding in the United States. Will you accept an electronic signature from the appropriate executive at our company in lieu of a manual signature?

**Answer to Question 12: Yes, electronic signatures will be accepted.**

Question 13: Several forms require a notarized signature. Will you accept these forms without a notary during the pre-sale phase? If we are awarded the business, we will provide the original notarized signature, if requested.

**Answer to Question 13: The required Scrutinized Companies form(s) and Verification of Employment Eligibility forms outlined in the solicitation shall be notarized. Any exceptions to this requirement shall be noted on the Exceptions / Additional Material / Addenda form, page 22 of the solicitation, in order to be considered.**

*End of Questions and Answers*

All other dates and terms and conditions remain the same in this ***Request for Proposal***.

*End of Addenda*