



Planning & Development Department Application for Historic Designation

ALL APPLICATIONS ARE TO BE FILLED OUT COMPLETELY AND CORRECTLY, AND SUBMITTED IN PERSON (NO FAX OR DELIVERIES) TO THE PLANNING & DEVELOPMENT DEPARTMENT.

ORIGINAL APPLICATION THAT IS SIGNED AND NOTARIZED AND SUPPLEMENTAL MATERIALS AS REQUIRED WITHIN ARE TO BE SUBMITTED FOR REVIEW BY THE PLANNING AND DEVELOPMENT DEPARTMENT.

IT IS INCUMBENT UPON THE APPLICANT TO SUBMIT COMPLETE AND CORRECT INFORMATION. ANY MISLEADING, DECEPTIVE, INCOMPLETE OR INCORRECT INFORMATION MAY INVALIDATE YOUR APPLICATION.

THE APPLICANT, BY FILING THIS APPLICATION, AGREES TO COMPLY WITH ALL APPLICABLE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT CODE.

PROPERTY OWNER(S)

(LIST ALL OWNERS ON DEED):

MAILING ADDRESS:

PHONE NUMBER:

EMAIL:

AGENT OR REPRESENTATIVE:

MAILING ADDRESS:

PHONE NUMBER:

EMAIL:

BUSINESS NAME:

STREET ADDRESS:

PARCEL NUMBER(S):

LEGAL DESCRIPTION:

DESCRIPTION OF REQUEST:



Planning & Development Department
Application for Historic Designation
Data Sheet

PLEASE ENSURE THAT THE FOLLOWING INFORMATION IS FILLED OUT, IN ITS ENTIRETY. FAILURE TO COMPLETE THIS FORM WILL RESULT IN YOUR APPLICATION BEING FOUND INCOMPLETE AND POSSIBLY DEFERRED UNTIL THE FOLLOWING APPLICATION CYCLE.

FUTURE LAND USE
PLAN DESIGNATION: _____

ZONING DISTRICT: _____

SPECIAL AREA PLAN: _____

PARCEL SIZE: _____ acres _____ square feet

STATE OF FLORIDA, COUNTY OF PINELLAS

I (we), the undersigned, acknowledge that all representations made in this application are true and accurate to the best of my knowledge and authorize City representatives to visit and photograph the property described in this application.

Sworn to and subscribed before me this _____ day of

_____, _____ by

_____, who is personally known/has produced _____ as identification.

Signature of property owner or representative

Notary public,

My commission expires: _____

Signature of property owner or representative



Planning & Development Department

Application for Historic Designation Submittal Package Instructions & Checklist and Information for Applicants

IN ADDITION TO THE COMPLETED APPLICATION FOR HISTORIC DESIGNATION FORM, ALL APPLICATION PACKAGES SHALL INCLUDE THE FOLLOWING SUPPLEMENTAL MATERIALS:

- Map showing the location and boundaries of the property or district
- Report including the historic, architectural or archaeological value of the property or district
- Present and projected economic trends and conditions relating to the maintenance, development or redevelopment of the property or district
- A list of contributing and noncontributing properties within the district (if applicable)

ATTENDANCE AT PUBLIC HEARINGS

The applicant or applicant's representative is encouraged to attend City Council public hearings.

STANDARDS FOR DESIGNATION

The following shall be used in evaluating proposed historic properties:

- Whether the property or district is associated with events that have made a significant contribution to the broad pattern of city, state or national history;
- Whether the property or district is associated with the lives of persons significant in history;
- Whether the property or district possesses distinctive characteristics of a type, period or method of construction, or the representation of the work of a master, or the possession of artistic values;
- Whether the property or district has yielded or may be likely to yield information important in prehistory or history.

PROPERTY CLASSIFICATION

If request for historic designation is approved, properties and districts will be classified additionally as follows:

- Exceptional - Satisfies each of the four criteria.
- Excellent - Satisfies three of the above criteria.
- Notable - Satisfies two of the above criteria.
- Of value as part of the scene - Satisfies one of the above criteria.



Planning & Development Department
Application for Historic Designation
Affidavit to Authorize
Agent/Representative

1. Provide names of all property owners on deed – PRINT full names:

Two horizontal lines for providing names of property owners.

2. That (I am/we are) the owner(s) and record title holder(s) of the following described property:

One horizontal line for describing the property.

3. That this property constitutes the property for which a request for (describe request):

Two horizontal lines for describing the request.

4. That the undersigned (has/have) appointed and (does/do) appoint:

One horizontal line for naming the appointed agent.

as (his/their) agent(s) to execute any petitions or other documents necessary to affect such petition;

- 5. That this affidavit has been executed to induce the City of Clearwater, Florida to consider and act on the above described property;
6. That site visits to the property are necessary by City representatives in order to process this application and the owner authorizes City representatives to visit and photograph the property described in this application;
7. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

Four horizontal lines for signatures, each labeled 'Property Owner (Signature)'.

STATE OF FLORIDA, COUNTY OF PINELLAS

BEFORE ME THE UNDERSIGNED, AN OFFICER DULY COMMISSIONED BY THE LAWS OF THE STATE OF FLORIDA, ON

THIS _____ DAY OF _____, _____, PERSONALLY APPEARED

_____ WHO HAVING BEEN FIRST DULY SWORN

DEPOSED AND SAYS THAT HE/SHE FULLY UNDERSTANDS THE CONTENTS OF THE AFFIDAVIT THAT HE/SHE SIGNED.

Notary Seal/Stamp

Notary Public Signature line, My Commission Expires: _____