

NOTICE OF CONSTRUCTION TO RESIDENTS

CUSTOMIZE FORM

(project name & description; contractor contact information)

**THEN,
OBTAIN PROJECT MANAGER APPROVAL PRIOR TO
POSTING NOTICES**

--DO NOT INCLUDE THIS INSTRUCTION PAGE WITH THE NOTICE--

NOTICE OF CONSTRUCTION



TODAY'S DATE: _____

PLEASE EXCUSE US FOR ANY INCONVENIENCE

We are the construction contractor performing the **[Project Name]** for the City of Clearwater in your area. The work will be performed in the public right-of-way adjacent to your property. This notice is placed a minimum of 7 days in advance of construction to notify property owners of the pending start of construction.

Brief description of the construction process to be expected by the property owners).

The construction process may necessitate the removal of certain items from the right-of-way. Typical items such as sprinklers, grass, and postal approved mailboxes will be replaced by the contractor within a reasonably short period of time. The replacement of driveways and sidewalks will be made using standard asphalt or concrete materials. The property owner is responsible for the expense and coordination to replace driveways and sidewalks which have customized colors, textures and/or materials. Small trees, shrubs, landscaping materials, unauthorized mailboxes or structures within the right-of-way which must be removed due to the construction process will not be replaced. The property owner is responsible to relocate any such items which the property owner wishes to save prior to the start of construction. Vehicles parked on the streets or within the right-of-way may be required to be placed elsewhere.

We are available to answer any questions you may have regarding the construction process or any particular item that must be relocated. Please contact our Construction Superintendent, _____ at () _____. We will be more than happy to assist you.

Construction is anticipated to begin on: _____.

Acme Construction, Inc.
1234 Acme St.
Clearwater, FL 12345
(123) 456-7890