



PLANNING AND DEVELOPMENT DEPARTMENT TEMPORARY USE APPLICATION

THE APPLICANT AND/OR AGENT IS REQUIRED TO SUBMIT COMPLETE AND CORRECT INFORMATION AS INCLUDED IN THIS APPLICATION. THIS APPLICATION IS REQUIRED TO BE SUBMITTED ONLINE THROUGH THE [ZONING PORTAL](#) ON [THE ZONING WEBPAGE](#).

THE APPLICANT, BY FILING THIS APPLICATION, AGREES TO COMPLY WITH ALL APPLICABLE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT CODE, SPECIFICALLY THAT THEY WILL OBTAIN THE APPROPRIATE BUSINESS TAX RECEIPT(S) REQUIRED FOR THE PROPOSED TEMPORARY USE, AND TO COMPLY WITH THE REQUIREMENTS CONTAINED IN SECTION 3-2103, COMMUNITY DEVELOPMENT CODE. IF THE PROPERTY OWNER IS NOT A NATURAL PERSON, SUCH AS AN ORGANIZATION (COMPANY OR TRUST), THE NAME OF THE PERSON SIGNING ON BEHALF IS REQUIRED. IF THERE IS MORE THAN ONE AGENT OR REPRESENTATIVE, THE NAME OF EACH PERSON NEEDS TO BE PROVIDED.

TEMPORARY USES MAY BE PERMITTED ON APPROPRIATELY ZONED PROPERTIES SUBJECT TO MEETING THOSE STANDARDS SET FORTH IN SECTION 3-2102, COMMUNITY DEVELOPMENT CODE.

TEMPORARY USE PERMIT FOR SEASONAL SALES: \$250
ALL OTHER TEMPORARY USE PERMITS: NO FEE

PROPERTY OWNER (PER DEED): _____
MAILING ADDRESS: _____
PHONE NUMBER: _____
EMAIL: _____

BUSINESS
OWNER/REPRESENTATIVE: _____
MAILING ADDRESS: _____
PHONE NUMBER: _____
EMAIL: _____

ADDRESS OF SUBJECT PROPERTY: _____
DESCRIPTION OF TEMPORARY
USE: _____

START DATE: _____ FINISH DATE: _____

IS SIGNAGE PROPOSED? (MAXIMUM OF ONE FREESTANDING OR ONE ATTACHED SIGN PER
RIGHT-OF-WAY. MAXIMUM 12 SQ. FT. SIGN PER STREET FRONTAGE) YES NO

ARE ANY TEMPORARY BUILDINGS OR TENTS PROPOSED? YES NO



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BY SIGNING BELOW, YOU AGREE TO THE FOLLOWING: THAT THE SITE PLAN PROVIDED DEPICTS THE LOCATION OF THE PROPOSED TEMPORARY USE, ALL PARKING SPACES AND DRIVE AISLES, RESTROOM FACILITIES, TRASH DISPOSAL FACILITIES, AND SIGNAGE. FURTHER, ALL TEMPORARY USES SHALL COMPLY WITH THE BELOW STANDARDS.

- The temporary use will not create hazardous vehicular or pedestrian traffic conditions.
- The design and installation of all practicable temporary traffic control devices including signage to minimize traffic congestion.
- Adequate sanitary facilities, utility, drainage, refuse management, emergency services and access, and similar necessary facilities and services will be available to serve employees, patrons or participants.
- Where a tent or similar structure is to be used, such structure shall:
 - Comply with the requirements of the fire marshal;
 - Provide the city with a certificate of insurance to cover the liability of the applicant or sponsor; and
 - Demonstrate that the tent is flame resistant by providing a certificate of flame resistance or other assurance that the structure has been properly treated with flame retarder and has been maintained as such.
- Signage related to the temporary use shall not exceed 12 square feet of sign face area and no more than one sign face per street frontage shall be permitted. Signs shall be made of treated wood or other durable material. Sign copy shall not be spray-painted.

THE FOLLOWING TYPES OF SIGNS ARE PROHIBITED; PURSUANT TO SEC. 3-1804:

- Balloons, cold air inflatables, streamers or pennants.
- Sandwich board signs.
- Signs attached to any tree or vegetation.
- Signs displayed by a person either on a public right-of-way or visible from a public right-of-way.
- Signs that emit sound, vapor, smoke, odor, particles, or gaseous matter.
- Signs that move, revolve, twirl, rotate or flash, including animated signs, multi-prism sign, floodlights and beacon lights.
- Three dimensional objects that are used as signs.
- Vehicle signs, portable signs or portable trailer signs.

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me by means * physical presence or * online notarization, this _____ day of _____, 202__ by (_____) as (_____) of (_____), who ___ is/are personally known to me or ___ who has/have produced a driver's license as identification.

NOTARY PUBLIC

Signature: _____

My Commission expires: _____



PLANNING AND DEVELOPMENT DEPARTMENT TEMPORARY USE APPLICATION

FOR OFFICIAL USE ONLY

APPLICATION NUMBER: _____

TYPE OF USE: _____

NUMBER OF EVENTS AVAILABLE: _____

NUMBER OF DAYS AVAILABLE: _____

NUMBER OF EVENTS PROPOSED: _____

NUMBER OF DAYS PROPOSED: _____

CREDIT EVENTS REMAINING: _____

CREDIT DAYS REMAINING: _____

CODE COMPLIANCE REVIEW REQUIRED? YES NO

APPROVED BY: _____ DATE: _____

FIRE REVIEW REQUIRED? YES NO

APPROVED BY: _____ DATE: _____

POLICE REVIEW REQUIRED? YES NO

APPROVED BY: _____ DATE: _____

TRAFFIC ENGINEERING REVIEW REQUIRED? YES NO

APPROVED BY: _____ DATE: _____

ZONING REVIEW REQUIRED? YES NO

APPROVED BY: _____ DATE: _____



PLANNING AND DEVELOPMENT DEPARTMENT AFFIDAVIT TO AUTHORIZE AGENT/REPRESENTATIVE

1. Provide names of all property owners on deed – PRINT full names:

2. That (I am/we are) the owner(s) and record title holder(s) of the following described property:

3. That this property constitutes the property for which a request for (describe request):

4. That the undersigned (has/have) appointed and (does/do) appoint:

as (his/their) agent(s) to execute any petitions or other documents necessary to affect such petition;

5. That this affidavit has been executed to induce the City of Clearwater, Florida to consider and act on the above described property;

6. That site visits to the property are necessary by City representatives in order to process this application and the owner authorizes City representatives to visit and photograph the property described in this application;

7. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

Property Owner/ Registered Agent of Organization

Property Owner/ Registered Agent of Organization

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STATE OF FLORIDA
COUNTY OF PINELLAS

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Signature: _____

My Commission expires: _____