



# PLANNING & DEVELOPMENT DEPARTMENT TRANSFER OF DEVELOPMENT RIGHTS

IT IS INCUMBENT UPON THE APPLICANT TO SUBMIT COMPLETE AND CORRECT INFORMATION. ANY MISLEADING, DECEPTIVE, INCOMPLETE OR INCORRECT INFORMATION MAY INVALIDATE YOUR APPLICATION.

ALL APPLICATIONS ARE TO BE FILLED OUT COMPLETELY AND CORRECTLY, AND SUBMITTED IN PERSON (NO FAX OR DELIVERIES) TO THE PLANNING & DEVELOPMENT DEPARTMENT BY NOON ON THE SCHEDULED DEADLINE DATE.

A TOTAL OF 11 COMPLETE SETS OF PLANS AND APPLICATION MATERIALS (1 ORIGINAL AND 10 COPIES) AS REQUIRED WITHIN ARE TO BE SUBMITTED FOR REVIEW BY THE DEVELOPMENT REVIEW COMMITTEE. SUBSEQUENT SUBMITTAL FOR THE COMMUNITY DEVELOPMENT BOARD WILL REQUIRE 15 COMPLETE SETS OF PLANS AND APPLICATION MATERIALS (1 ORIGINAL AND 14 COPIES). PLANS AND APPLICATIONS ARE REQUIRED TO BE COLLATED, STAPLED AND FOLDED INTO SETS.

THE APPLICANT, BY FILING THIS APPLICATION, AGREES TO COMPLY WITH ALL APPLICABLE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT CODE.

**AGENT OR REPRESENTATIVE:** \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**SITE FROM WHICH THE DENSITY WILL BE TRANSFERRED (SENDER SITE)**

PROPERTY OWNER (PER DEED): \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

ADDRESS OF SUBJECT PROPERTY: \_\_\_\_\_  
PARCEL NUMBER(S): \_\_\_\_\_  
LEGAL DESCRIPTION: \_\_\_\_\_  
SIZE OF PROPERTY: \_\_\_\_\_ sq. ft. \_\_\_\_\_ acres  
CURRENT USE OF PROPERTY: \_\_\_\_\_

*(Amount of Overnight Accommodation units, Dwelling Units, Commercial Floor Area, Vacant)*

HOW MANY DEVELOPMENT RIGHTS ARE ALLOCATED TO THIS SITE? \_\_\_\_\_  
HOW MANY DEVELOPMENT RIGHTS ARE PROPOSED TO BE TRANSFERRED? \_\_\_\_\_  
HAVE DEVELOPMENT RIGHTS PREVIOUSLY BEEN TRANSFERRED TO OR FROM THIS SITE? \_\_\_\_\_

**SITE TO WHICH THE DENSITY WILL BE TRANSFERRED (RECEIVING SITE)**

PROPERTY OWNER (PER DEED): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS OF SUBJECT PROPERTY: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

SIZE OF PROPERTY: \_\_\_\_\_ sq. ft. \_\_\_\_\_ acres

CURRENT USE OF PROPERTY: \_\_\_\_\_

*(Amount of Overnight Accommodation units, Dwelling Units, Commercial Floor Area, Vacant)*

HOW MANY DEVELOPMENT RIGHTS ARE ALLOCATED TO THIS SITE? \_\_\_\_\_

HOW MANY DEVELOPMENT RIGHTS ARE PROPOSED TO BE TRANSFERRED? \_\_\_\_\_

HAVE DEVELOPMENT RIGHTS PREVIOUSLY BEEN TRANSFERRED TO OR FROM THIS SITE? \_\_\_\_\_

IF YES, THEN HOW MANY DEVELOPMENT RIGHTS HAVE BEEN TRANSFERRED? \_\_\_\_\_

**STATE OF FLORIDA, COUNTY OF PINELLAS**

I, the undersigned, acknowledge that all representations made in this application are true and accurate to the best of my knowledge and authorize City representatives to visit and photograph the property described in this application.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ to me and/or by \_\_\_\_\_, who is personally known has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Notary public,  
My commission expires: \_\_\_\_\_



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**IN ADDITION TO THE COMPLETED TRANSFER OF DEVELOPMENT RIGHTS APPLICATION, ALL APPLICATIONS SHALL INCLUDE THE FOLLOWING INFORMATION AND/OR DOCUMENTS:**

- Signed and sealed survey for both the sender and the receiver sites with the square footage or acreage of each site.
- Copy of the warranty deed of ownership or contract to purchase the receiver site.
- Statement that the deed of transfer will be recorded prior to the issuance of a building permit.
- Statement that the development rights reflected in the instrument of conveyance have not previously been conveyed to another person or entity.
- Statement that the development rights have not previously been used or exercised by another person or entity.